

**STRATEGIC COOPERATION PROTOCOL
BETWEEN
ISTANBUL AREL UNIVERSITY
Istanbul, Turkey
AND
THE INSTITUTE OF PUBLIC ADMINISTRATION AND ENTREPRENEURSHIP OF
THE URAL FEDERAL UNIVERSITY
A member of Higher Education, Russia**

THIS PROTOCOL, dated this 12 day of November 2014, is made by and between, Istanbul AREL University licensed by the Turkish Council of Higher Education, hereinafter called "AREL", and the Institute of Public Administration and Entrepreneurships of the Ural Federal University located at Russia, hereinafter called "IPAE of UrFU".

AREL and IPAE of UrFU acknowledge their shared mission to provide quality higher education programs and to strengthen cooperation between both universities, which would provide mutually satisfactory educational opportunities by providing AREL University students with a Russian degree in addition to a Turkish degree.

The primary purpose of this protocol is to establish a framework for collaboration between our two institutions as part of a mutually sponsored dual enrollment program and to enhance the transferability of students and their credits between the AREL's graduate and undergraduate majors. A secondary purpose is to provide faculty and administration of both institutions with more precise guidelines for advising students interested in pursuing a dual degree.

I. ADMISSION PROCEDURE

- a. *Eligibility.* Students must be in good standing at AREL and will follow the undergraduate international application for admission process as outlined by IPAE's Office of Admissions.
- b. *Application Requirements.* AREL students must submit the following application materials to the IPAE Admissions office:
 - On-line, undergraduate, international application
 - Official academic record of course work and transcripts in English
 - Secondary school record
 - Application fee
 - Two letters of recommendation
- c. *Student Advising.* AREL is responsible for advising prospective Program participants and providing them with Program procedures, policies, course and degree requirements and curriculum planning guides during the first three (3) years of the Program.
IPAE of UrFU will provide students with program procedures, polices, course and degree requirements and curriculum guidance for the fourth year. IPAE of UrFU will conduct a degree audit for each student prior to the issuance of a diploma to make certain that all degree requirements have been met according to IPAE of UrFU standards.



- d. *Course and grade requirements.* Students must attain a cumulative grade-point average (GPA) equivalent to IPAE's 3.00. Students completing the required IPAE of UrFU courses with passing grades will earn an undergraduate degree from the Ural Federal University. AREL may also award its own degree or diploma to those who complete all requirements towards an undergraduate degree from IPAE of UrFU.
- e. *Transfer Policy.* IPAE of UrFU does not set a maximum number of transferable credits. To earn an Ural Federal University of PA degree, 30 of the last 45 credits must be taken from IPAE of UrFU. In addition, students must complete at least 50% of the major coursework within their department from IPAE of UrFU. This is in accordance with the graduation policy as well as the Board of Governors degree requirements.

II. TUITION AND FEES AND OTHER FINANCIAL CONSIDERATIONS

Exchange students will pay their yearly or semester tuition fees to their own universities and not to host universities. Exchange students are required to live in university accommodation and are responsible for accommodation and related expenses. All other expenses other than defined in this Protocol will be met by students unless IPAE of UrFU and AREL mutually decide otherwise.

Students required to enroll in the English as a Second Language will be required to pay ESL program expenses and fees.

III. RESOURCES

Both institutions will establish mutual web site links to each other.

Both institutions will establish an individual as a point of contact to work collaboratively with each other regarding the implementation of the terms of the protocol.

III. MUTUAL TERMS AND CONDITIONS

- a. *Term of protocol.* The term of this protocol shall be five years from the date of execution and will be reviewed annually for accuracy. This protocol may not exceed a period of five (5) years.
- b. *Termination of protocol.* Either party may terminate this protocol for any reason with ninety (90) days' notice. Either party may terminate this protocol with no prior written notice in the event of a substantial breach. However, should the Site terminate this protocol prior to the completion of an academic semester, all students enrolled at that time may continue their educational experience until it would have been concluded absent the termination.
- c. *Interpretation of the protocol.* The laws of the Russia shall govern this protocol.
- d. *Modification of protocol.* This protocol shall only be modified in writing with the same formality as the original protocol.



- e. *Relationship of Parties.* The relationship between the parties to this protocol to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
- f. *Liability.* Neither of the parties shall assume any liabilities to each other. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract.
- g. *Entire protocol.* This protocol represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regard to this relationship.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this protocol as of the final date indicated below.

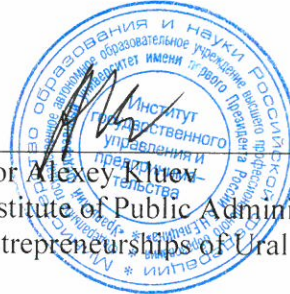
Istanbul AREL University:



Rector Prof. Dr. Mehmet Civi
Istanbul AREL University

(mehci)

The Ural Federal University:



Director Alexey Kluev
The Institute of Public Administration
and Entrepreneurships of Ural Federal University

12 November 2014
Date of final signature