

2024-2025 ACADEMIC YEAR ERASMUS+ TRAINEESHIP MOBILITY ANNOUNCEMENT

Announcement Start Date: June 11, 2025, 12:00

Announcement End Date: July 1, 2025, 17:00

Application Start Date: June 11, 2025, 12:00

General Information:

During the 2024-2025 academic year, Istanbul Arel University associate, undergraduate, graduate, and doctoral students—who do not have visa restrictions (those with a green passport, a valid passport or visa, or those who can apply for a visa in time)—may carry out an internship in an EU member country at a business, laboratory, institute, or relevant organization under the Erasmus+ Student Mobility for Traineeship program. Eligible students must submit their applications between June 11, 2025, and July 1, 2025, via <https://turnaportal.ua.gov.tr/giris>.

The provisions of the 2024 Handbook for Higher Education Institutions apply as per the contract No. 2024-1-TR01-KA131-HED-000202514, signed between the Turkish National Agency and our university.

The duration of the traineeship mobility must be planned for a minimum of 60 days.

Students selected as primary candidates must submit their Invitation Letter to the International Office by July 20, 2025 (for mid-year students) or October 31, 2025 (for final-year students). If not submitted, alternate candidates will be eligible.

Mid-year students who do not submit a visa declaration by July 27, 2025, will forfeit their right to participate in favor of alternate candidates.

All mobilities must be completed by July 31, 2026.

Eligibility Criteria:

- Must be a full-time student enrolled in a higher education program at Istanbul Arel University.
- Minimum cumulative GPA required:
 - Associate and undergraduate: 2.20/4.00
 - Graduate and doctoral: 2.50/4.00
- Minimum English language proficiency score: 55 (Arel Erasmus exam, valid within one year).
- YDS/YÖKDİL scores accepted if valid and verifiable; screenshots are not accepted.
- A minimum score of 55 is required in accepted language exams.

Important Notes for Application:

- The host institution must be relevant to the student's field of study.
- Intermediate year students must complete the mobility before the start of the Fall 2025-2026 semester.
- Visa application process should be planned accordingly.

Evaluation of Applications:

Evaluation criteria and weights:

- Academic performance: 50%
- Language proficiency: 50%
- Additional points:
 - +15 for children of martyrs and veterans
 - +10 for students with disabilities (with documentation)
 - +10 for students under protection by social service laws
 - +10 for submitting an internship acceptance letter during application
 - +10 for students or immediate family members receiving disaster relief from AFAD
 - +5 for digital skills internships (DOTs)*
 - 10 for previous Erasmus participation (per activity)
 - 10 for mobility to the student's home country
 - 10 for not participating without a withdrawal notification
 - 10 for applying to both mobility types simultaneously (penalty applied to preferred type)
 - 5 for unexcused absence from mandatory Erasmus events (if reapplying)
 - 5 for unexcused absence from declared language exam (if reapplying)

*DOTs internships include: digital marketing, digital graphics, mechanical/architectural design, app/software/web development, IT system management, cybersecurity, data analytics/mining/visualization, programming, robotics, and AI. Basic office tasks are not considered.

Other Application Notes:

- A 10-point penalty is applied for each previous Erasmus activity within the same study cycle.
- In case of a tie, higher GPA is prioritized; if still tied, the younger student is prioritized.
- Double major students can apply for only one major at a time.
- GPA must meet minimum criteria at the time of application; latest transcript is used.
- Students failing to submit an acceptance letter on time must formally withdraw within one week to avoid penalties.

Required Documents:

- Applications must be submitted via Turna Application Portal (<https://turnaportal.ua.gov.tr/giris>). Acceptance letters (if available) should be uploaded during the application period.
- Required documents: Transcript, acceptance letter, language exam result, student

certificate, proof of residence, documents for additional criteria and extra grant support. All documents must be official and dated; screenshots are not accepted.

Erasmus+ Traineeship Grant:

Selected students will receive a monthly financial grant based on the host country's cost of living.

Group 1 & 2 Program Countries (€750/month): Germany, Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Cyprus, Netherlands, Ireland, Spain, Sweden, Italy, Iceland, Latvia, Liechtenstein, Luxembourg, Malta, Norway, Portugal, Slovakia, Slovenia, Greece

Group 3 Program Countries (€600/month): Bulgaria, Croatia, North Macedonia, Lithuania, Hungary, Poland, Romania, Serbia, Türkiye

Travel Grant Calculation:

Travel grant is calculated based on the distance between the student's starting location and the host city, using the European Commission's distance calculator.

| Seyahat Mesafesi | Standart Seyahat Hibe Tutarı (Avro) | Yeşil Seyahat Hibe Tutarı (Avro) |
|---------------------------|--|-------------------------------------|
| 10 ila 99 KM arasında | 28 | 56 |
| 100 ila 499 KM arasında | 211 | 285 |
| 500 ila 1999 KM arasında | 309 | 417 |
| 2000 ila 2999 KM arasında | 395 | 535 |
| 3000 ila 3999 KM arasında | 580 | 785 |
| 4000 ila 7999 KM arasında | 1188 | 1188 |
| 8000 KM veya daha fazla | 1735 | 1735 |

Inclusion Support:

Additional grant support is provided for students with fewer opportunities, as defined in the 2024 Handbook (pages 21-22, 50-51). Proof of eligibility must be uploaded during application.

Green Travel Support:

Students wishing to benefit from green travel support must declare this to the International Office one month prior to mobility. Green travel includes low-carbon transport (bus, train, shared car). More than half of the travel must use green transport.

Quota and Grant Information:

- Anticipated quota: 5 students for 2 months (60 days)

- Post-5th selected candidate, all remaining eligible students will be placed on a waiting list.
- Quota breakdown:
 - Associate/Undergraduate: 4
 - Graduate: 1 (if insufficient graduate applications, quota transfers to associate/undergraduate level)
- Extensions (with or without grant) are subject to International Office evaluation.
- If fewer applications are received, grants may be redistributed equally.
- Alternates will replace primary candidates if they withdraw.
- Participation without grant is allowed.
- Grant-free students are evaluated equally and go through the same process.
- No more than 12 months of mobility per study cycle, even without grant.
- Mobility duration is estimated before the activity starts based on current information.

Contact:

International Office Program Coordinators:

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Kıd. Uzm. Neslihan Kayış

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