



T.C.
İSTANBUL AREL ÜNİVERSİTESİ REKTÖRLÜĞÜ



Sayı : E-69396709-100-745039
Konu : Erasmus İş Birlikleri

08.05.2025

DAĞITIM YERLERİNE

Üniversitemiz Erasmus iş birliği sayısının artırılması uluslararasılaşma hedeflerimize ulaşmak için önem taşımaktadır. Erasmus hareketlilikleri kapsamında karşı kurumlarla yapılacak olan yazışmalarda kullanmak üzere hazırlanan e-posta içeriği ve ilgili diğer dokümanlar ekte sunulmuştur. Gereği için bilgilerinize rica ederim.

Detaylı bilgi için: Arel University Erasmus Office <international@arel.edu.tr>

Prof. Dr. Ersin GÖSE
Rektör V.

Ek:

- 1- Anlaşma Yapılmadan Önce Dikkat Edilmesi Gerekenler (2 Sayfa)
- 2- Taslak Anlaşma Metni (2 Sayfa)
- 3- Arel Brochure (2 Sayfa)
- 4- IIA Information (1 Sayfa)
- 5- Infopack (2 Sayfa)
- 6- isced codes (3 Sayfa)

Dağıtım:

Fen-Edebiyat Fakültesi Dekanlığına
Güzel Sanatlar Fakültesi Dekanlığına
İktisadi ve İdari Bilimler Fakültesi
Dekanlığına
İletişim Fakültesi Dekanlığına
Mimarlık Fakültesi Dekanlığına
Mühendislik Fakültesi Dekanlığına
Sağlık Bilimleri Fakültesi Dekanlığına
Tıp Fakültesi Dekanlığına
Meslek Yüksekokulu Müdürlüğüne
Lisansüstü Eğitim Enstitüsü Müdürlüğüne
Kurumsal Risk ve Güvence Ofisine
Kütüphane ve Dokümantasyon Ofisine
Öğrenci Dekanlığına
Arel Medya

Mevcut Elektronik İmzalar

Bu belge, güvenli elektronik imza ile imzalanmıştır.

Prof. Dr. ERSİN GÖSE (Rektör V.) 08.05.2025 08:15

Belge Doğrulama Adresi: <https://turkiye.gov.tr/istanbul-arel-universitesi-ebys>

Adres: Farközü Mahallesi Erguvan Sokak No: 267 K: 54537 Tepeköy -

Büyükdere/İstanbul

Telefon: 0 (850) 850 27 35 Faks: 0 (212) 860 04 81

Kep Adresi: areluniv@hs01.kep.tr

Bilgi için: Nazan ÖZMEN
Unvan: Yazı İşleri Kıdemli Uzmanı
Tel No: 08508502735



Belge Yönetim Sistemi ve Arşiv Hizmetleri
Müdürlüğüne
Bilgi Teknolojileri Ofisine
Bütçe Müdürlüğüne
Hukuk Müşavirliğine
İdari Destek ve Teknik Hizmetler Ofisine
İletişim Ofisine
İnsan Kaynakları Müdürlüğüne
Mali İşler Ofisine
Öğrenci İşleri Ofisine
Sağlık, Konaklama ve Spor Ofisine
Satın Alma Müdürlüğüne
Uluslararası Ofis
Yök İlişkileri ve Yazı İşleri Ofisine

Mevcut Elektronik İmzalar

Prof. Dr. ERŞİN GÖSE (Bektör V.) 08.05.2025 08:15
Belge Doğrulama Kodu: 88D49K10P
Adres: Farközü Mahallesi Erguvan Sokak No: 267 K: 54537 Tepekent -
Büyükkçekmece/İstanbul
Telefon: 0 (850) 850 27 35 Faks: 0 (212) 860 04 81
Kep Adresi: areluniv@hs01.kep.tr

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Bilgi için: Nazan ÖZMEN
Unvan: Yazı İşleri Kıdemli Uzmanı
Tel No: 08508502735



İstanbul Arel Üniversitesi

Anlaşma Yapılmadan Önce Dikkat Edilmesi Gerekenler

İkili Anlaşma ancak Erasmus Üniversite Beyannamesi (Erasmus Charter for Higher Education) Sahibi Üniversiteler ile yapılabilir.

- Erasmus İkili Anlaşmaları ve MoU, Erasmus Kurum Koordinatörlüğü'nün bilgisi dâhilinde tüm Enstitü/Fakülte/Yüksekokullarda görevli akademik/idari personel tarafından gerçekleştirilebilir.
- Erasmus İkili Anlaşmaları yapılırken aşağıdaki tablonun doldurulup Erasmus Kurum Koordinatörlüğü'ne iletilmesi gerekmektedir. Erasmus Kurum Koordinatörlüğü EWP Dashboard üzerinden anlaşmayı yükler, iki kurum da online olarak anlaşmayı imzalar ve anlaşma dijital olarak sisteme kaydedilir.

Name of the institution	CY CERGY PARIS UNIVERSITE
Erasmus code	F CERGY-P11
Contact Person Full Name	
Contact Person Email	
Erasmus Institutional Coordinator Full Name	
Erasmus Institutional Coordinator Email	
Subject Areas (ISCED code)	0611
Subject Area Clarification	Computer Science
EQF level	EQF level 6
Official Website	Link
Erasmus Website	Link
Course Catalogue	Link or PDF
Nominations Deadline	Fall: 15 June Spring: 15 December
STA (Staff Mobility Teaching) Quota	2
STT (Staff Mobility Training) Quota	2
SMS (Student Mobility Studies) Quota	4
SMT (Student Mobility Traineeship) Quota	4
Language Requirements	English

Tablo Örnek Niteliğinde Doldurulmuştur.

- Tablo karşı kuruma gönderilmeden önce var olan bilgiler doldurulmalıdır.(Örn: website, contact person, name of the institution, Erasmus code, ISCED code gibi)

İkili Anlaşma Yapılırken Dikkat Edilmesi Gereken Hususlar: İkili Anlaşma yapılırken anlaşmanın açık ve net olması, şartlarının anlaşma sürecinde detaylandırılmış olması uygulama sırasında gündeme gelebilecek olan sorunları baştan ortadan kaldıracağından önemlidir. Bu nedenle anlaşma yapılırken aşağıda listelenmiş olan maddelere önem verilmesi gerekmektedir.

- İkili Anlaşma yapan Erasmus Bölüm Koordinatörü/Akademik-İdari Personel anlaşmada hem üniversitemizin hem de ortak üniversitenin **eğitim dilini** mutlaka belirtmelidir.

- Anlaşma sırasında ortak üniversitenin **Akademik Takviminin** incelenmesi, Erasmus Bölüm Koordinatörü'nün konu ile ilgili bilgi sahibi olması açısından önemlidir.

Mevcut Elektronik İmzalar

Prof. Dr. ERSİN GÖSE (Rektör V.) 08.05.2025 08:15

Bu belge, güvenli elektronik imza ile imzalanmıştır.

- Değişim düzeyi (önlisans, lisans, yüksek lisans, doktora, personel) anlaşma üzerinde mutlaka belirtilmelidir.
- Karşı kurumun **ders içerikleri** mutlaka anlaşma **yapılmadan önce** incelenmeli, olası denklik sorunu yaşanma ihtimali ortadan kaldırılmış olarak anlaşma kesinleştirilmelidir. Anlaşma yapılırken, öğrencinin karşı kurumdan alacağı tüm dersler orijinal isimleri ve toplam AKTS kredileri ile tam tanınma kapsamında olacağı göz önünde bulundurularak anlaşma tamamlanmalıdır.
- Daha önce anlaşma yapılmış olan kurumlar ile sadece yeni bölüm eklemek için iletişime geçilmelidir.
- Akademik ve İdari birimler, İkili Anlaşma yaparken Erasmus Bölüm Koordinatörüne ve Bölüm Başkanına bilgi vermelidir. Anlaşmanın kesinleşme ve imzalanma aşamasında Erasmus Kurum Koordinatörlüğünden destek almalıdırlar.

EQF Kodları: Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).

Isced Kodları: https://ec.europa.eu/assets/eac/education/tools/iscdf/codes_en.htm

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ERASMUS ANLAŞMALARI ÖRNEK MAİL

Önemli Not:

Bu belge yalnızca örnek olarak hazırlanmış bir taslaktır. Gönderilen kişi, kurum, anlaşma nedenleri ve benzeri unsurlar değişebileceğinden, tüm akademik ve idari personelin metni kişiselleştirerek düzenlemesi gerekmektedir. Anlaşmalı olduğumuz kurumlarla tekrar iletişime geçilmemesi adına ikili anlaşmalar listesinin kontrol edilmesi önem arz etmektedir.

<https://erasmus-plus.arel.edu.tr/ikili-anlasmalar/>

Mail'e eklenmesi gereken dosyalar:

- Infopack
- Arel Broşür
- IIA Information Belgesi

Mail İçeriği:

Konu: Erasmus Bilateral Agreement– Istanbul Arel University

Metin:

Dear Colleagues/Dear Prof./Dear (İsim-Soyisim),

Greetings from Istanbul Arel University!

I hope this e-mail finds you well.

Kendinizi tanıtan kısa bir paragraf ekleyiniz;

Akademik personel için örnek:

I am (**İsminiz**), an (**Ünvanınız**) in the Department of (**Bölümünüz**) at the Faculty of (**Fakülteniz**) at Istanbul Arel University. My academic work focuses on (**Öğretim ilgi/araştırma alanlarınız**), and I am dedicated to both research and teaching in the field of (**Dersleriniz**). Our faculty is committed to creating an environment that nurtures academic achievement, research advancements, and continuous professional learning. (**Bölümünüz müfredatınızı maile ekleyebilirsiniz**)

İdari personel için örnek:

I am (**İsminiz**), an (**Ünvanınız**) in the (**Bölümünüz**) **Office/Directorate/Coordinatorship** at Istanbul Arel University. My role focuses (**Çalışma alanlarınız**). Our department is committed to creating a supportive atmosphere that enhances operational efficiency and encourages continuous improvement in all administrative processes.

Mevcut Elektronik İmzalar

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Bu belge, güvenli elektronik imza ile imzalanmıştır.

If you would like to explore information about our academic programs, you can visit the following link: <https://obs.arel.edu.tr/oibs/bologna/index.aspx?lang=en#>

We would like to establish an Erasmus Bilateral Agreement with your esteemed university. Our International Office can facilitate the agreement through the EWP Dashboard.

If you wish to sign the agreement, I kindly request your support in filling out the attached IIA Information file. I will forward this file to our International Office so that an agreement can be established.

Thank you for considering this partnership. We look forward to collaborating with you.

Best Regards,

Mevcut Elektronik İmzalar

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Bu belge, güvenli elektronik imza ile imzalanmıştır.

Educational Investments Integrated with Technological Developments

- A global knowledge center and R&D activities
- 50+ New Generation Laboratories equipped with the latest technology
- 2000 m² Library and Information Resource Centre

Student - Centered Educational Approach

- 30 years of educational excellence
- An innovative and entrepreneurial educational approach
- Encouraging individual and social development

Campuses

- 3 campuses located in Büyükçekmece, Sefaköy and Cevizlibağ.
- 14.000 + students

Erasmus+

- 250+ Bilateral Agreement
- Traineeship and studies opportunity in Europe.

Arel Dilmer

- Turkish Language Courses

Vocational School

35 Associate Degree Programs

GençArel (YouthArel)

- European Solidarity Corps Volunteering Projects

Education Integrated with the Business World

- A career-oriented international educational approach carried out through Turkish and English academic programs
- A wide range of job opportunities via partnerships with 1000+ businesses
- A practical and contemporary education carried out through 100+ sector based courses prepared with businesses
- 2.500+ Solution Partners Education Integrated with the Business World

8 Faculties

39 Bachelor's Degree Programs

Postgraduate Institute

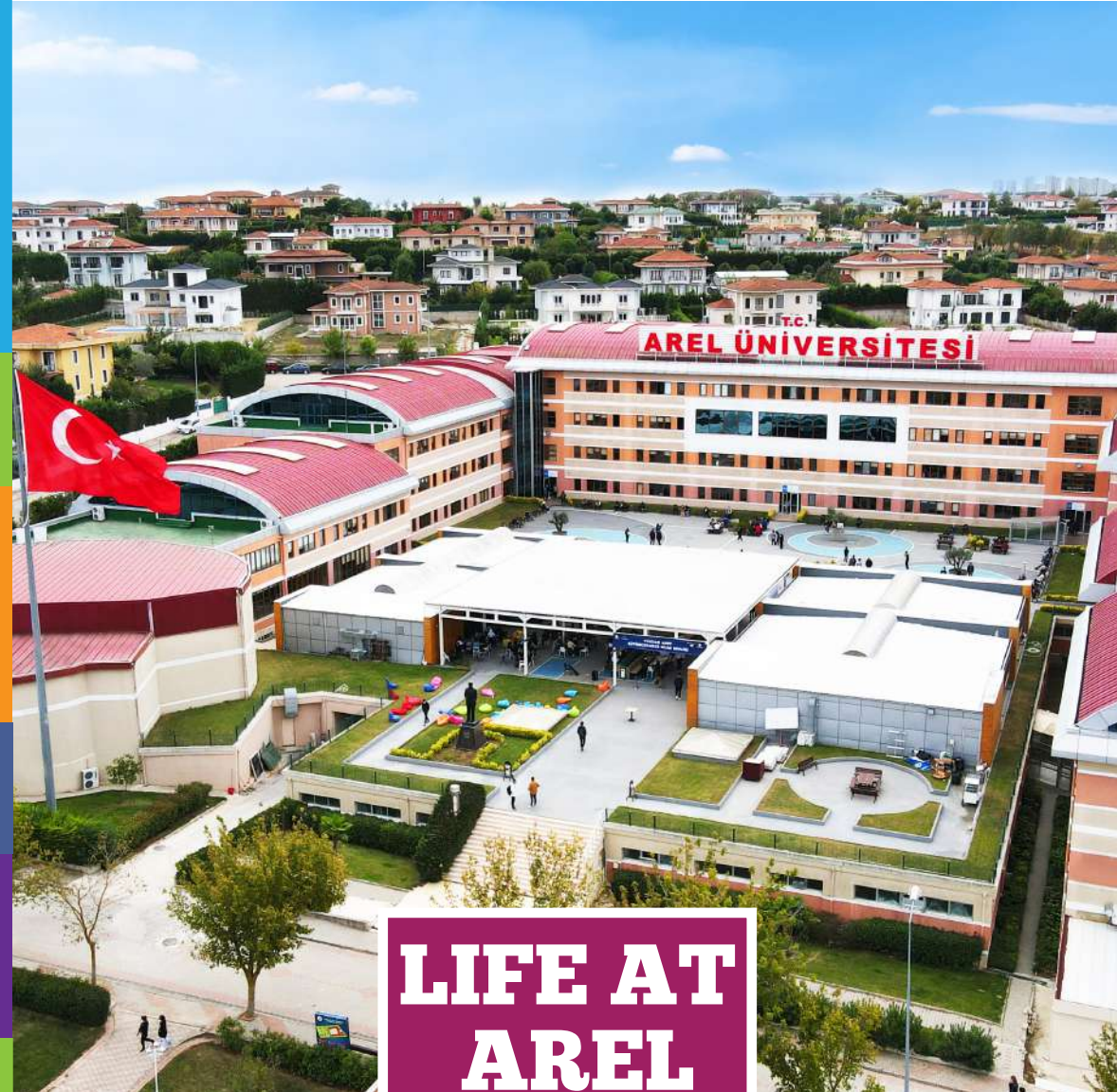
8 Doctorate Degree Programs

Living Areas Supporting Social Activities

- A Sports Centre covering a variety of free classes and a semi-olympic swimming pool
- Easy access to all points of Istanbul with the university shuttle services and public transport
- Arel Student Houses exclusive to Istanbul Arel University students
- 1.500 m² conference hall with a capacity of 900 people
- Football, basketball and volleyball courts
- 80+ Student Clubs

30 Master's Degree Programs

- Cafeterias with famous brands
- Walking tracks and sports areas
- 24/7 health and security services



LIFE AT AREL



“

Istanbul Arel University aims to offer an outstanding educational experience along with a vibrant and enjoyable campus life by creating a global environment that contributes to the academic, sportive, cultural and social development of its students through an international educational approach.

🌐 international.arel.edu.tr
🌐 isa.arel.edu.tr
✉ int.office@arel.edu.tr
📱 [arelinternational](https://www.instagram.com/arelinternational)

☎ +90 539 550 66 37
☎ +90 534 276 71 35
☎ 0850 850 2735

🌐 erasmus-plus.arel.edu.tr
✉ international@arel.edu.tr
📱 [erasmusarel](https://www.instagram.com/erasmusarel)

”



Bachelor's Degree Programs

Faculty of Economics and Administrative Sciences

Aviation Management
Business Administration (Turkish-English)
International Relations (Turkish-English)
International Trade and Finance (English)
Political Science and Public Administration
Finance and Banking
Accounting and Financial Management
Logistics Management
Management Information Systems

Faculty of Engineering

Computer Engineering (Turkish-English)
Biomedical Engineering
Civil Engineering
Industrial Engineering (English)
Mechanical Engineering
Electrical and Electronics Engineering (Turkish-English)
Software Engineering

Faculty of Architecture

Interior Architecture
Architectural Design

Prof. Dr. ERSİN GÖSE (Rektör V.)
Faculty of Medicine

Medicine

Faculty of Communication

Journalism
Visual Communication Design
Public Relations and Advertising
New Media and Communication
Cinema and Television

Faculty of Health Science

Nutrition and Dietetics
Child Development
Physiotherapy and Rehabilitation
Nursing
Healthcare Management
Social Work

Faculty of Fine Arts

Gastronomy and Culinary Arts
Graphic Design
Cartoon and Animation

Faculty of Science and Letters

English Language and Literature
Molecular Biology and Genetics (English)
English Language and Literature
Psychology
Translation and Interpreting



Vocational School

Associate Degree Programmes

Anesthesia*
Cooking
Banking and Insurance*
Computer Programming*
Child Development*
Foreign Trade*
Electric*
Dental Prostheses Technology
Tourist Guidance

Electronic Technologies
Physiotherapy*
Graphic Design*
First and Immediate Aid*
Construction Technology*
Human Resources Management
Occupational Health and Safety*
Business management
Mechatronics

Logistics*
Machinery
Fashion Design
Accounting and Tax Applications
Architectural Restoration*
Opticianry*
Radio and Television Programming*
Civil Aviation Management*
Oral and Dental Health

Civil Aviation Cabin Services*
Medical Documentation and Secreterial*
Medical Imaging Techniques*
Medical Laboratory Techniques*
Aircraft Technology*
Applied English and Translation*
Computer Aided Design and Animation
Court and Office Services
*Also offered as evening education



Graduate Education Institute

Master

Executive Master of Business Administration
(English) (With Thesis/Without Thesis)
Business Management (With Thesis/Without Thesis/Distance Education)
Graphic Design (With Thesis/Without Thesis)
Human Resources and Management
(With Thesis/Without Thesis/Distance Education)
Public Administration and Political Science (With Thesis)
Clinical Psychology (With Thesis/Without Thesis)
Media and Cultural Studies (With Thesis)
Fashion and Textile Design (With Thesis/Without Thesis)
Management and Organization (Distance Education)
Accounting and Auditing (With Thesis/Without Thesis)
Accounting and Finance (With Thesis/Without Thesis/Distance Education)
Psychology (With Thesis/Without Thesis)
Computer Engineering (With Thesis/English)

Sociology (With Thesis)
Mechanical Engineering (With Thesis/Without Thesis)
Architecture (With Thesis/Without Thesis)
Turkish Language and Literature (With Thesis)
International Relations (With Thesis/Without Thesis)
International Trade and Logistics
(With Thesis/Without Thesis)
Marketing (Distance Education)
Public Relations and Advertising (With Thesis)
Physiotherapy and Rehabilitation (With Thesis)
Nursing (With Thesis)
Civil Engineering (With Thesis)
Health Management
(With Thesis/Without Thesis/ Distance Education)
Electrical and Electronics Engineering
(With Thesis/Without Thesis)

Structural Engineering (With Thesis)
Internal Medicine Nursing (With Thesis)
Urban Systems Engineering
(With Thesis/Without Thesis)
Engineering Management
(With Thesis/Without Thesis)

Doctorate / Proficiency in Arts

Architecture
Business Administration
Electrical and Electronics Engineering
Graphic Design (Proficiency in Art)
Mechanical Engineering
Political Science and International Relations
Psychology
Civil Engineering

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Name of the institution	
Erasmus code	
Contact Person Full Name	
Contact Person Email	
Erasmus Institutional Coordinator Full Name	
Erasmus Institutional Coordinator Email	
Subject Areas (ISCED code)	
Subject Area Clarification	
EQF level	
Official Website	
Erasmus Website	
Course Catalogue	
Nominations Deadline	
STA (Staff Mobility Teaching) Quota	
STT (Staff Mobility Training) Quota	
SMS (Student Mobility Studies) Quota	
SMT (Student Mobility Traineeship) Quota	
Language Requirements	

Mevcut Elektronik İmzalar

Prof. Dr. ERSİN GÖSE (Rektör V.) 08.05.2025 08:15

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Istanbul Arel University

Institutional Factsheet



Name of the Institution	Istanbul Arel University
Official Responsible	Prof. Dr. Ersin Göse
Erasmus CodePIC	TR ISTANBU29
OID	949578591
	E10102510
Institution Website	https://www.istanbularel.edu.tr/en/ana-sayfa- 2/
Erasmus Website	https://erasmus-plus.arel.edu.tr/en/english/
Course Catalogue	https://obs.arel.edu.tr/oibs/bologna/index.aspx?lang=en
International Office	international@arel.edu.tr
Erasmus Coordinatorship	
Contact details	
Contact details	Erasmus Coordinator Prof. Dr. Uğur Özgöker international@arel.edu.tr
Contact details	Erasmus Senior Specialist Neslihan Kayış neslihankayis@arel.edu.tr
Contact details	Erasmus Vice Specialist Feyzanur Koç feyzanurkoc@arel.edu.tr
Contact details	Erasmus Vice Specialist Berzah Derya berzahderya@arel.edu.tr

Academic Calendar 2023/2024

	From	To
Orientation Week	October	October
First Term	18 September	19 January
Orientation Week	February	February
Second Term	19 February	14 June

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Nomination Deadlines		
Nomination Deadlines	FALL SEMESTER: 15 May - 15 June	SPRING SEMESTER: 15 November – 15 December
1. When the student is nominated, an Acceptance Letter will be sent to the student. 2. Information about the courses offered to the student will be provided. 3. The student will send the Learning Agreement, fully signed by the Erasmus coordinator.		
Documents for the application	1. Passport / Identity Card 2. Learning Agreement 3. Application form	

LANGUAGE SKILLS		
Mobility	Language of Instruction	Recommended language instruction level
Student Studies	English	B1 (Recommended)
Staff Mobility for Teaching	English	B1 (Recommended)
Staff Mobility for Training	English	B1 (Recommended)

GRADING SYSTEM	
Continuous assessment 60% - 40%	60% of the final grade is made up with the exercises and homework assigned during the course. 40% is the final exam which must be taken face-to-face.
Competency Evaluation Task 50% - 50%	50% of the final grade is made up by a multipart assignment due at the end of the course. 50% is the final exam which must be taken face-to-face. Note: Grading system may vary from department to department.

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Appendix 1: ISCED Fields of Education and Training

Broad field	Narrow field	Detailed field
00 Generic programmes and qualifications	001 Basic programmes and qualifications 002 Literacy and numeracy 003 Personal skills and development	0011 Basic programmes and qualifications 0021 Literacy and numeracy 0031 Personal skills and development
01 Education	011 Education	0111 Education science 0112 Training for pre-school teachers 0113 Teacher training without subject specialization 0114 Teacher training with subject specialization
02 Arts and humanities	021 Arts	0211 Audio-visual techniques and media production 0212 Fashion, interior and industrial design 0213 Fine arts 0214 Handicrafts 0215 Music and performing arts
	022 Humanities (except languages)	0221 Religion and theology 0222 History and archaeology 0223 Philosophy and ethics
	023 Languages	0231 Language acquisition 0232 Literature and linguistics
03 Social sciences, journalism and information	031 Social and behavioural sciences	0311 Economics 0312 Political sciences and civics 0313 Psychology 0314 Sociology and cultural studies
	032 Journalism and information	0321 Journalism and reporting 0322 Library, information and archival studies
04 Business, administration and law	041 Business and administration	0411 Accounting and taxation 0412 Finance, banking and insurance 0413 Management and administration 0414 Marketing and advertising 0415 Secretarial and office work 0416 Wholesale and retail sales 0417 Work skills
	042 Law	0421 Law

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Broad field	Narrow field	Detailed field
05 Natural sciences, mathematics and statistics	051 Biological and related sciences	0511 Biology 0512 Biochemistry
	052 Environment	0521 Environmental sciences 0522 Natural environments and wildlife
	053 Physical sciences	0531 Chemistry 0532 Earth sciences 0533 Physics
	054 Mathematics and statistics	0541 Mathematics 0542 Statistics
06 Information and Communication Technologies (ICTs)	061 Information and Communication Technologies (ICTs)	0611 Computer use 0612 Database and network design and administration 0613 Software and applications development and analysis
07 Engineering, manufacturing and construction	071 Engineering and engineering trades	0711 Chemical engineering and processes 0712 Environmental protection technology 0713 Electricity and energy 0714 Electronics and automation 0715 Mechanics and metal trades 0716 Motor vehicles, ships and aircraft
	072 Manufacturing and processing	0721 Food processing 0722 Materials (glass, paper, plastic and wood) 0723 Textiles (clothes, footwear and leather) 0724 Mining and extraction
	073 Architecture and construction	0731 Architecture and town planning 0732 Building and civil engineering

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Broad field	Narrow field	Detailed field
08 Agriculture, forestry, fisheries and veterinary	081 Agriculture	0811 Crop and livestock production 0812 Horticulture
	082 Forestry	0821 Forestry
	083 Fisheries	0831 Fisheries
	084 Veterinary	0841 Veterinary
09 Health and welfare	091 Health	0911 Dental studies 0912 Medicine 0913 Nursing and midwifery 0914 Medical diagnostic and treatment technology 0915 Therapy and rehabilitation 0916 Pharmacy 0917 Traditional and complementary medicine and therapy
	092 Welfare	0921 Care of the elderly and of disabled adults 0922 Child care and youth services 0923 Social work and counselling
10 Services	101 Personal services	1011 Domestic services 1012 Hair and beauty services 1013 Hotel, restaurants and catering 1014 Sports 1015 Travel, tourism and leisure
	102 Hygiene and occupational health services	1021 Community sanitation 1022 Occupational health and safety
	103 Security services	1031 Military and defence 1032 Protection of persons and property
	104 Transport services	1041 Transport services
<i>In addition to the detailed fields in the table above; “0”, “8” and “9” may be used (see also the guidelines in Sections 7 and 8):</i> <i>“8” is used at the narrow and detailed field level when classifying inter-disciplinary or broad programmes and qualifications to the broad field in which the greater part of the intended learning time is spent (e.g. 0288 “Inter-disciplinary programmes and qualifications involving arts and humanities”). “0” is used when no further information is available about the field than the field description at the next higher level of the classification hierarchy (i.e. at the broad field or at the narrow field level).</i> <i>“9” is used at the detailed field level when classifying programmes and qualifications which do not fit within any of the listed detailed fields.</i>		

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